

POL-PUB.2018.62 **Title: *Inter-Library Loan-Ontario***



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Authority: CEO
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PUB.2018.62.1 **ILLO**

1. Interlibrary Loan supplements BMPL collections and is not a replacement for proper collection development. Where requested items or information are not available in the Library's collection, the Library will first assess the need to acquire it subject to the Collection Development policy and available budget. Items which will not be purchased will be requested on Interlibrary Loan.
2. The Library reserves the right to limit the number of ILLO requests processed for a BMPL user at one time.
3. Reciprocal borrowers shall not be eligible to generate ILLO requests through The Blue Mountains Public Library.
4. The Library shall abide by the loan regulations set by lending institutions and provincial resource sharing agreements.
 - 4.1. Interlibrary loan material is free to BMPL users unless the lending library charges for the material in which case the cost shall be passed on to the BMPL user requesting the material. Charges for late, lost or damaged materials shall be passed on to the BMPL user who borrowed the material.
 - 4.2. Fees associated with late returned shall be set by the lending library.
5. The Library shall also strive to satisfy lending requests from other libraries. We shall loan materials for the standard five week period.
 - 5.1. Borrowing libraries shall be charged for late, lost or damaged materials.
 - 5.2. Only print materials are available for inter-library loan.