
The Blue Mountains Public Library Board Meeting

Meeting Date: June 3, 2021
Meeting Time: 1:00 p.m.
Location: Via Web/Phone Conference due to Pandemic

Prepared By: Dr. Sabrina Saunders, CEO/Secretary of the Board

Mission: The Blue Mountains Public Library is the dynamic centre of community engagement where everyone is free to create, explore, learn, research and connect in an inclusive environment.



When available, this Board meeting will be rebroadcast on the BMPL Facebook page and YouTube Channel. Technical difficulties with social media platforms are not sufficient reason to cancel/postpone a meeting as meeting credentials are available to members of the community upon request. Credentials are available for login to the meeting for those who request, via LibraryCEO@TheBlueMountains.ca no less than 4:00pm the day prior to the meeting.

A. Call to Order

- A.1 **Moment of Reflection**
- A.2 **Indigenous Acknowledgement Statement**
- A.3 **Review of Teleconference procedures**

NOTE: The procedure for voting within a teleconference: The Chair shall call for a mover and seconder. When the question is called the Chair shall ask “all in favour” followed by “any opposed”. This is instead of a recorded vote. Any member of the Board may request a recorded vote at any time in the meeting.

B. Agenda

- B.1 **Approval of the Agenda**

Recommended Motion

Moved by ___ and seconded by ___, THAT the Agenda of June 3, 2021 Special Meeting be approved as circulated, including any items added to the Agenda.

B.2 Declaration of Pecuniary Interest and General Nature Thereof

NOTE: Known pecuniary interests should be provided to the Board Secretary in writing and be noted as part of this agenda item. Should items arise during the meeting, the member shall make notice.

C. Minutes

C.1 Previous Minutes

Recommended Motion

Moved by ___ and seconded by ___, THAT this Board approve as circulated the minutes of May 20, 2021 Board Meeting.

C.2 Business Arising from the Minutes

1. .

Recommended Motion

Moved by ___ and seconded by ___, THAT this Board receive the discussions as information on the Business Arising from the Minutes.

D. Communications with the Board

D.1 Deputations

NOTE: Under the authority of the Municipal Act, 2001 and in accordance with Ontario’s Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), and Board policy, the Blue Mountains Public Library Board wishes to inform the public that all information including opinions, presentations, reports and documentation provided for or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record. This information may be posted on the Library website, included in Board packages, and/or made available to the public upon request.

Deadline for registration is Monday, May 31st at 2:00p.m.

D.2 Public Input on the Agenda

NOTE: As a result of COVID-19 closures and physical distancing; AND the Ministry of Heritage Sport Tourism & Culture Industries direction that Board Meetings can proceed virtually as “Open” providing that the community may continue to participate virtually; AND taking the lead of TBM Council, who are accepting emails or letters for participation in the Public Input on the Agenda; AND that said correspondence meets the BMPL’s [BLG.2018.6.8 Public Input on Agenda Items](#) criteria.

In addition to Correspondence, any members of the public who would like to attend the Board Meeting may do so by contacting LibraryCEO@TheBlueMountains.ca. Requests received prior to 4:00pm the *day prior* to the Board Meeting will be provided with internet and/or phone login information. Credentials are available one month prior to the meeting, so requests need not be made the day of. Login credentials are no longer being published due to the high rate of hacking occurring during the pandemic.

D.3 Correspondence

None

Recommended Motion

Moved by ___ and seconded by ___, THAT this Board receive the Correspondence as information.

E. Move to Closed Session

The Board certifies that no other business will occur following the closed meeting other than listed on this agenda, including the accepting of motions made in camera, approving of Key Messages of the Board, and adjourning the meeting.

Recommended (Move, second)

THAT, with regard to section 16.1(4) of the *Public Libraries Act*, THAT this Board do now move into closed session in order to address matters pertaining to *personal matters about an identifiable individual*. [PLA 16.5]

The board moved into closed session at () pm

F. New Business

F.1 Action Item OC2.2: Prepare 2022 Budget.

Report: ADM.21.15 entitled “Proposed Budget Agreement between BMPL and TBM”

Discussion: The Board will discuss the June 1 Committee of the Whole Report on options for the 2021 Budget. Discussions on CPI and other options will occur as well as how this will impact budgets and future staffing models [purpose for closed session]. This will be followed by the discussion on if the Board would like to proceed in this manner.

Recommended Motion

Moved by ___ and seconded by ___, THAT this Board receive ADM.21.15 entitled “Proposed Budget Agreement between BMPL and TBM”.

Recommended Motion

Moved by ___ and seconded by ___, THAT this Board authorize the CEO to liaise with the TBM Director of Finance to draft an Agreement for the 2022 BMPL Budget; and that any Agreement be brought back at a Regular or Open Special Meeting of the Board for final approval.

F.2 Action Item OC2.2: BMPL Remuneration Concerns and BMPL Staff Future Discussions

Report: ADM.21.16 entitled “Remuneration Concerns and Staffing Future”

TBM Report Link: [B.3.6 FAF-21-068 Library Funding Alternatives](#)

Discussion: The TBM Salary Study is now underway. Gallagher Benefit Services Group has been contracted to complete the Compensation & Pay Equity Review project, including review of the BMPL positions. At the June 17, 2021 the consultants will present the overview to the Board as a Deputation. Additionally, they will be taking the opportunity to consult with the CEO and Board on concerns around the current salary and staffing model

Recommended Motion

Moved by ___ and seconded by ___, THAT this Board receive ADM.21.16 entitled “*Remuneration Concerns and Staffing Future*”.

Recommended Motion

Moved by ___ and seconded by ___, THAT this Board accept the BMPL remuneration concerns and future staffing discussions as information.

Adjournment of Closed Session

Recommended (Move, second)

THAT this Board does now adjourn from closed session at _____ pm.

Return to Open Session

The board rose returned to the public session at () pm

Recommended (Move, second)

THAT this Board approve all resolutions and recommendations made in Closed Session for public release.

G. Key Messages

G.1 **Key Messages Update**

[To be Included in the end of June Blog]

Recommended Motion

Moved by ___ and seconded by ___, THAT this Board approve the release of the Key Messages Update-May 2021.

H. Notice of Meeting Dates

The next regularly scheduled Board Meeting is [June 17, 2021](#) at 2:00pm.

All meetings and relevant agenda materials will be posted on the [Events Calendar](#).

I. Adjournment

Recommended Motion

Moved by ___, THAT this Board does now adjourn at _____ p.m. to meet again at the call of the Chair.