

VOLUNTEER CODE OF CONDUCT

The Board values the contributions that volunteers make and understands their importance in developing positive relations with the community. Therefore, it is important to the Library that volunteers comply with this policy and conduct themselves in an ethical and professional manner when conducting Library business.

Ethical and professional conduct includes, but is not limited to:

1. Proper use of authority and appropriate decorum in group and individual behavior.
2. Loyalty to the Library.
3. Signing and abiding by the Oath of Confidentiality
4. Abiding by the Policies and Procedures of the Library as set by the Library Board.
5. Avoiding the creation or participation in a situation which gives rise to or may be perceived to give rise to Conflict of Interest.
6. Acting in a manner consistent with Library Policy and exercising individual authority only as set out in policy or as authorized by the CEO of the Library.
 - a. A volunteer's interactions with the public must be conducted in a positive manner.
 - b. Volunteers must recognize that they are not authorized to speak for the library as individuals or groups, unless that authority has been delegated to them by the CEO of the Library.