

**Type:** By-Law**Authority:** Board**Resolution No.:** BMPL 2018-48 on 3-22-18; POL-BLG.2018.08**Associated Documents:** Public Libraries Act R.S.O., 1990**Legal Framework**

The Board may reimburse its members for proper travelling and other expenses incurred in carrying out their duties as members. [PLA 18]

**BLG.2018.8.1 Board Remuneration**

The Blue Mountains Public Library Board respects the time commitment Board Members give to the community through their volunteerism. Board members are not compensated for their time at Board or Committee Meetings or while conducting other Board tasks.

**BLG.2018.8.2 Travel Expenses**

1. Members shall be reimbursed for any preapproved expenses at The Town of the Blue Mountains travel rates.
2. The Board will pay registration fees, travel expenses, meals (including gratuity up to 15%) and accommodation for Board Members selected to attend conferences and workshops which, in the opinion of the Board, are of value to the Board. Alcohol does not qualify for reimbursement.
3. A Board Member may apply for advance funding. A request for funding must be submitted to the CEO on the appropriate form.
4. Board Members must present original receipts which provide an itemized description of expenses with a Board Travel Reimbursement Request Form. Debit or credit card receipts will not be accepted.
5. Board Members will be reimbursed promptly following submission of approved expense claims.

**BLG.2018.8.3 Other Expenses**

Board members may be compensated for other incidental expenses incurred as a result of their involvement on the Board.

Original Approval: 2018-03-22

Amended On: 2019-05-16