

## Conditions for the Exhibition of Work

1. The Blue Mountains Public Library has appointed an Arts and Culture Council to provide guidance to arts programming in The Gallery at L.E. Shore. This Council has the sole responsibility to screen candidates for exhibition.
2. The customary length of an installation is one (1) month (four Saturdays), but may be extended at the discretion of the Council.
3. A 25% commission on any work of art that is sold will be retained by The Gallery. These fees are retained by the Council to offset costs of insurance and other gallery expenses.
4. The Library will transact all sales of work during an exhibition and provide payment to the artist within one month following the close of the show.
5. Library programming & community activities will not be interrupted by an exhibition. Items on display must be on or close to the walls of The Gallery so as not to inhibit use of the space, although they may be rearranged for the Opening Reception.
6. The Gallery is unsupervised and is accessed for community meetings after hours concurrent with the exhibition. The Library's insurance policy will cover the art against theft or damage once the inventory list has been received and the art is on display. Insurance does not necessarily cover the sale price.
7. The artist is responsible for promoting the opening receptions, and for supplying food. He or she is also responsible notifying *The Gallery* if they prefer a cash bar or if they will be covering the cost of the bar for their guests [solo shows only]. The charge for an open bar is \$100.00 payable no less than one month prior to the opening. BMPL is responsible for providing Smart Serve employees, Special Occasion Permit, alcohol, and insurance. All group shows will have a cash bar.
8. The Library will promote the exhibit through regular notices in local publications, and on posters or flyers. The artist will supply images and requested promotional content as requested. This usually occurs between three and six months prior to the show. Any additional promotion is the responsibility of the artist(s).
9. The presentation of the art in The Gallery is solely the responsibility of the Council with consultation with the artist(s). No third party is to benefit from our publicly funded gallery.
10. The artist is responsible for transportation of the works to and from *The Gallery* the Thursday prior to opening of the exhibit. Each piece must have proper hanging devices. On or before the hanging, the artist must provide the CEO with a list of items and their value for insurance purposes. Artists wishing to purchase showcases must do so within the contract to ensure availability.
11. The Library reserves the right to refuse any exhibition or individual piece.