

## Conditions for the 2022 Exhibition of Work

1. The Library has appointed an Arts and Culture Council (ACC) to provide guidance to arts programming in The Gallery at L.E. Shore. This Council has the sole responsibility to screen candidates for exhibition.
2. The customary length of an installation is one (1) month but may be extended at the discretion of the ACC.
3. The artist agrees to the inclusion of their art in the virtual exhibit and acknowledges the website will include potentially reproducible jpegs of their art.
4. Artists may be asked to digitally submit a high-quality photo of their piece(s) for the exhibit. The ACC or administration may reject inclusion of any piece(s) if photo quality standards are not met.
5. When an exhibit is virtual only and art is not hung in The Gallery, the artist agrees to make available any pieces which have been sold within four (4) days' notice of the sale.
6. A 25% commission on any work of art that is sold will be retained by The Gallery. These fees are retained by the ACC to offset costs of insurance and other gallery expenses.
7. The Library will transact all sales of work during an exhibition and provide payment to the artist within one month following the close of the show.
8. Library programming & community activities will not be interrupted by an exhibition. Items on display must be on or close to the walls of The Gallery so as not to inhibit use of the space, although they may be rearranged for the Opening Reception.
9. Each piece must have proper hanging devices. No wet pieces will be accepted.
10. The Gallery is unsupervised and is accessed for community meetings after hours concurrent with the exhibition. The Library's insurance policy will cover the art against theft or damage once the inventory list has been received and the art is on display. Insurance does not necessarily cover the sale price.
11. The artist is responsible for transportation of the works to and from The Gallery on the date designated for delivery. The ACC is not responsible for damage occurring during transport or storage (prior/post show dates).
12. The Library will promote the exhibit through regular notices in local publications, social media, BMPL website, and on flyers. The artist will supply images and requested promotional content as requested following contracting. Any additional promotion is the responsibility of the artist. The artist allows images to be used in social media and website promotion.
13. The presentation of the art in The Gallery is solely the responsibility of the ACC in consultation with the artist(s). No third party is to benefit from our publicly funded gallery.
14. **[No receptions or gathering is permitted during the pandemic].** *The artist is responsible for planning opening receptions, and for supplying food. They are also responsible for notifying The Gallery if they prefer a cash bar or if they will be covering the cost of the bar for their guests [solo shows only]. The charge for an open bar is \$100.00 payable no less than one week prior to the opening. BMPL is responsible for providing Smart Serve employees, Special Occasion Permit, alcohol, and insurance. Group shows will normally have a cash bar, but artists may choose to offer an open bar.*
15. The Library reserves the right to refuse any exhibition or individual piece.