



Summary of Training

The Blue Mountains Public Library Board SPECIAL Meeting

Meeting Date: January 9, 2018
Meeting Time: 8:30am-5:00pm
Location: Lora Bay Boardroom
Prepared by Odette Bartnicki (Chair, Strategic Planning Committee) and Sabrina Saunders (Secretary of the Board)

This Special Library Board Meeting was for the purpose of Training and Education of the Board and was closed in with the PLA 16.1.4(g) referring to the Municipal Act 239.3.1 on Closed Meetings-Educational & Training Sessions.

No motions or decisions were made at this all day Training Meeting. As such, this report is a summary of the day and not a Minute. This is the Official record for the days activities.

A Special Meeting of the Board was convened on January 9th, 2018. The purpose of the day was education/training to enable Library Board members to:

- a) continue to perform their duties in compliance with the Public Libraries Act (PLA);
- b) better understand CEO/Board roles and relationships;
- c) gain information from The Town of the Blue Mountains Planning Department pertinent to Strategic Planning for the Library;
- d) understand the Standards for Community Museums in Ontario in relation to Craigeith Heritage Depot;
- e) share common definitions of “Mission”, “Vision”, “Values” and “Mandate”.

100% of Board Members attended the January 9th Training Day from 8:30am to 5:00 pm. Board Members each provided a brief biography, their reason for involvement on the Library Board, and one item they would like the Board to achieve over the course of 2018.

Anne Marie Madziak of the Southern Ontario Library Service provided a workshop via teleconference regarding Public Library legislation, governance and CEO/Board relationships.

Dr. Saunders reviewed the Ontario Museum Standards and the status of the Craigeith Heritage Depot.

Shawn Postma of the Planning Department presented The Town of the Blue Mountains Official Plan, and provided data on projected growth and development for the next twenty years. Mr. Postma explained the various levels of legislation that impact upon development planning.

A discussion of the terms “Mission”, “Vision”, “Values” and “Mandate”, and a preliminary exercise in which Board Members shared values with respect to the Library was conducted.

Board Members engaged in a situational analysis to determine other sources of information needed in order to develop of a new four year Strategic Plan for the Library. Further steps may include consultation through surveys and focus groups of representatives of various demographics, local business/commerce, education, recreation and culture, as well as the Arts and Museum Advisory Councils. Library Management will also be invited to provide input regarding possible short-term and long-term goals for the Library, Gallery, Museum and Archives.

Another full-day special meeting of the Board will take place on **Monday, March 19th**. The Agenda for the Day is still to be finalized, but initial plans include Library and Museum Managers joining with Board Members for mandatory training regarding MFIPPA and the AODA as it pertains to policy development by Boards and senior staff.

John McKean, Chair of the Board

Dr. Sabrina Saunders, Board Secretary