



MINUTES - The Blue Mountains Public Library Board

MEETING DATE: Thursday September 17 2015

LOCATION: L.E. Shore Memorial Library

PREPARED BY: Terri Pope

1. Call To Order

O. Vanderzon called the meeting to order at 2:09.

Present: L. Pier, O. Vanderzon, W. Wildman, M. Pepper, A. Weldon L. Brown, M. Martin B. Gamble, T. Pope

Regrets: J. Milne

2. Approval of Agenda

Moved by: L. Pier

Seconded by: A. Weldon

To approve the agenda. Carried

3. Approval of Consent Agenda

3.1 Minutes of the previous meeting

3.2 CEO's Report

3.3 Correspondence

Moved by: M. Martin

Seconded by: L. Brown

To approve the consent agenda including minutes of the June 18, 2015 meeting, CEO's report and correspondence. Carried

4. Presentations – none

5. Reports

5.1 CEO Updates

- E resources funding Tier 2 item pricing from Southern Ontario Library Services has been released. These are the items that were covered under provincial funding until December 31, 2015. We are now considering what we can afford in 2016.
- Class visits from BVCS have been cancelled while the teachers are without a contract. I will reach out to the new principal to see if they are interested in staff doing school visits during the interim.
- O. Vanderzon noted that the library presence was a big hit. We constantly had a crowd of people watching and talking about the 3D printer and the various other technologies on display. The absence of books was noted as an interesting concept. Several community members offered suggestions for programming and some have even offered to help.

5.2 Budget Variance Report

T. Pope presented the Budget Variance Report. L. Brown asked about the loss of provincial funding for e resources. T. Pope will provide more details as to the costs and amount of funding loss at the October meeting.

Moved by: M. Martin

Seconded by: M. Pepper

To receive the Budget Variance Report. Carried.

5.3 Safety Report

T. Pope presented the Safety Report.

Moved by: A. Weldon

Seconded by: L. Brown

To receive the Safety Report. Carried.

6. Business Carried Forward

6.1 Action Log

O. Vanderzon reviewed the Action Log. T. Pope provided clarification regarding the Learn it-Build it sessions in November.

L. Brown suggested that Lora Bay has facilities that may be used for events such as the Library Gala. T. Pope will pass the information along to the committee.

6.3 HVAC Tender Addendum

O. Vanderzon explained the issues with the original tender and the issues with the 10 ton unit. The air supply on the new unit is on the opposite side of the existing one causing issues with proper ventilation. Thus the engineering consultant prepared an addendum to the original tender that identified the issues which included the necessary modifications for quoting purposes. The package was released to the original bidders and the tender closes on September 21, 2015.

6.4 Review of other charges

T Pope noted that several services and fees have changed and a full review will be presented to the Board at the October meeting for approval.

7. New Business

7.1 Budget 2016 Overview

T. Pope provided the Board with a high level view of the draft 2016-2018 Operating Budget. Printed copies will be made available at the October meeting for review.

7.1.1 Annual Report

T. Pope presented the draft Annual Report as prepared by J. Milne for review. T. Pope will send out the print and power point versions for comment.

7.2 Review Section: 2 Programs & Services Subsection: 2.3 Library Space-Regulations

T. Pope proposed a change in the showcase rental to reflect the changes the AAC has made to Art Show commissions in 2016.

Moved by: A. Weldon

Seconded by: L. Pier

To increase the showcase commission to 25% beginning January 1, 2016.

Carried.

6.2 Closed Session

Moved by: A. Weldon

Seconded by: J. Milne

That with regard to **The Public Libraries Act** R.S.O. 1990 16.1 4b, this Board do now move into closed session in order to address matters pertaining personal matters about an identifiable individual; and 4d, a proposed or pending acquisition or dispositions of land by the board.

Board moved into closed session at 3:15 pm.

Board moved into public session at 3:20 pm.

8. Round the Table

- W. Wildman wondered about a two tiered parking lot at the library. Others offered that building that type of structure is very expensive.
- W. Wildman consulted with the AAC and noted that the Gallery walls do not need to be recovered for another eight years. It may be helpful to have them spot cleaned. The AAC is requesting some cabinets for display purposes. T. Pope indicated the anticipated costs need to be forwarded as soon as possible to be presented in the 2016 budget.

9. Next Meeting Date: Thursday October 15, 2015 @ 2:00 pm.

10. Adjournment

Moved by: B. Gamble

That this meeting do now adjourn at 3:30 p.m.

Board Chairperson