



## **MINUTES - The Blue Mountains Public Library Board**

**MEETING DATE: Thursday, January 21, 2016**

**LOCATION: L.E. Shore Memorial Library**

**PREPARED BY: Terri Pope**

### **1. Call To Order**

L. Pier called the meeting to order at 1:59 pm.

Present: J. Milne, A. Weldon, L. Brown, W. Wildman, M. Martin, M. Pepper, B. Gamble, L. Pier, T. Pope

Regrets: O. Vanderzon,

### **2. Approval of Agenda**

Moved by: J. Milne

Seconded by: L. Brown

To approve the agenda. Carried

### **3. Approval of Consent Agenda**

**3.1 Minutes of the previous meeting**

**3.2 CEO's Report**

**3.3 Correspondence**

Moved by: M. Pepper

Seconded by: B. Gamble

To approve the consent agenda including minutes of the December 17, 2015 meetings, CEO's report and correspondence. Carried

## 4. Presentations – none

## 5. Reports

### 5.1 CEO Updates

- HVAC – air balancing completed with a few minor issues to be resolved.
- Draft operating and capital budgets approved.
- New part time position presented as part of the 2016 enhancements approved.
- Budget to be presented to the public in February and final approval via bylaw by Council in March.
- Library staff supporting the fire victims with two donated boxes of material. Staff also supported the fundraising activities with treats initiated by the Town of the Blue Mountain's staff.
- Two part time staff have been hired and will begin in February.

### 5.2 Budget Variance Report

T. Pope presented the Budget Variance Report.

Moved by: J. Milne

Seconded by: L. Brown

To receive the Budget Variance Report. Carried.

### 5.3 Safety Report

T. Pope presented the Safety Report.

Moved by: A. Weldon

Seconded by: L. Brown

To receive the Safety Report. Carried.

## 6. Business Carried Forward

### 6.1 Action Log

T. Pope reviewed the Action Log. A confirmation that the Annual Report to Council will be sent to Board members.

T. Pope will distribute the Board self-evaluation in advance of a future meeting.

## 7. New Business

### 7.1 OLA

T. Pope reminded Board members of the Ontario Library Board Association Boot Camp held on Saturday, January 30, 2016 during the Ontario Library Association Conference.

## **8. Round the Table**

- A. Weldon thanked the CEO for the links to the positive library articles in the Thornbury Online paper.
- J. Milne questioned the purpose of the review of the Arts Council policy. T. Pope noted that the AAC is a subcommittee of the Board and thus Section 7 of the Policy Manual defines the Council and its roles and responsibilities. All changes must be approved by the Board.
- The Board discussed ideas about expansion and space needs, including the relationship with the local school. The Board will extend an invitation to school representatives to attend a future meeting to discuss potential partnership opportunities.

## **9. Next Meeting Date: Thursday, February 18, 2015 @ 2:00 pm.**

## **10. Adjournment**

Moved by: M. Martin

That this meeting do now adjourn at 3:05 p.m.

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Board Chairperson