



MINUTES - The Blue Mountains Public Library Board

MEETING DATE: Wednesday January 21, 2015

LOCATION: L.E. Shore Memorial Library

PREPARED BY: Terri Pope

1. Call To Order

T. Pope called the meeting to order at 4:00.

Present: L. Pier, O. Vanderzon, A. Weldon, L. Brown

Regrets: M. Pepper

Guests: W. Wildman, J. Milne

Staff: E. Barker, E. Chandler, D. St. Jacques

T. Pope welcomed the new Board members and thanked them for their commitment. Each member introduced themselves and provided a brief statement about who they are and their interests.

2. Approval of Agenda

T. Pope asked that item 7.1 Elections be addressed prior to Item 4.

Moved by: O. Vanderzon

Seconded by: L. Brown

To approve the amended agenda. Carried

3. Approval of Consent Agenda

2.1 Minutes of the Previous Meeting

2.2 CEO's Report

Moved by: L. Pier

Seconded by: A. Weldon

To approve the consent agenda including minutes of the December 17, 2014 meeting and the CEO's report. Carried

7.1 Elections

T. Pope outlined the process for the Board and opened nominations for the position of Chairperson.

Moved by: A. Weldon

Seconded by: L. Pier

To nominate O. Vanderzon as the Chairperson

T. Pope called for further nominations. There being none, nominations were closed and O. Vanderzon was declared Chairperson.

T. Pope opened nominations for the position of Vice – Chair

Moved by: O. Vanerzon

Seconded by: A. Weldon

To nominate L. Pier as the Vice Chairperson

T. Pope called for further nominations. There being none, nominations were closed and L. Pier was declared Vice Chairperson.

Chairperson O. Vanderzon assumed the chair's role

4. Presentations

- Board Orientation: Introduction of library staff. T. Pope presented an overview of the library organization to the Board. Library staff introduced themselves and provided a brief description of their roles and responsibilities.

5. Reports

5.1 CEO Updates

5.1.1 The large tree at 177 Bruce St will be removed in mid-January 2015.

5.1.2 Working on details for the transfer of data to new library system vendor to mid-March, 2015.

5.1.3 The lighting project is now complete.

5.2 Financial Reports

T. Pope presented the financial report.

Moved by: A. Weldon

Seconded by: L. Pier

To receive the Financial Reports as submitted. Carried.

5.3 Safety Report

T. Pope reviewed the report. O. Vanderzon would like to know if the room capacity needs to be posted. T. Pope will report back at the next meeting. L Brown suggested

that his wife is an ergonomic consultant and would be happy to offer her services to staff.

Moved by: L. Brown

Seconded by: A. Weldon

To receive the Health and Safety Report. Carried.

6. Business Carried Forward

6.1 Review of Action Log

T. Pope explained the Action Log and how the document is used to keep the Board on track throughout the year. W. Wildman expressed an interest in being on the 20th Anniversary Committee.

6.2 Budget

T. Pope provided an update on the 2014 budget. The library anticipates having a small surplus at the end of the year.

7. New Business

7.3 OLA Conference

T. Pope reminded Board members of the upcoming conference in Toronto at the end of January.

- 8. Next Meeting Date:** The Board agreed to change the date and time of their meetings. The bylaws will be changed at the next regular meeting.
Thursday February 19, 2015 @ 2:00 pm.

9. Adjournment

Moved by: L. Brown

That this meeting do now adjourn at 5:38 p.m.

Board Chairperson