



## **MINUTES - The Blue Mountains Public Library Board**

**MEETING DATE: Wednesday February 19, 2015**

**LOCATION: L.E. Shore Memorial Library**

**PREPARED BY: Terri Pope**

### **1. Call To Order**

O. Vanderzon called the meeting to order at 2:35.

Present: L. Pier, O. Vanderzon, A. Weldon, L. Brown, W. Wildman

Regrets: M. Pepper, B. Gamble, J. Milne, M. Martin

Staff: J. Perks

### **2. Approval of Agenda**

Moved by: A. Weldon

Seconded by: L. Pier

To approve the agenda. Carried

### **3. Approval of Consent Agenda**

2.1 Minutes of the Previous Meeting

2.2 CEO's Report

Moved by: L. Pier

Seconded by: L. Brown

To approve the consent agenda including minutes of the January 21, 2015 meeting and the CEO's report. Carried

#### **4. Presentations**

**4.1** Introduction of library staff. T. Pope introduced J. Perks and she provided an overview of her responsibilities as the Coordinator Children & Youth Services. J. Perks reminded the Board of the Parking Lot Party on June 19 and will require volunteers to help with the event.

**4.2** Board orientation was tabled due to the amount of members that were unable to attend.

4.2.1 T. Pope will bring a lap top and use the projector for access to Board documents as required to save the printing of multiple copies.

#### **5. Reports**

##### **5.1 CEO Updates**

5.1.1 20<sup>th</sup> Anniversary plans are well underway. The logo has been launched. The press release is ready to go. Business cards with the new logo are being printed for those who need them including Board members and the AAC.

5.1.2 KOHA project has been pushed out a week due to the delay in data access from our current vendor.

5.1.3 The Town of the Blue Mountains is tendering a quote for a new strategic plan and T. Pope volunteered to sit on the committee.

##### **5.2 Financial Reports**

T. Pope presented the financial report. O. Vanderzon requested the name of the report to be changed to Budget Variance to reflect the nature of the report.

Moved by: L. Pier

Seconded by: A. Weldon

To receive the Financial Reports as submitted. Carried.

##### **5.3 Safety Report**

T. Pope reviewed the report. O. Vanderzon suggested a “wet floor” pylon be placed at the entrances to make people aware of slippery floor conditions.

Moved by: L. Pier

Seconded by: A. Weldon

To receive the Health and Safety Report. Carried.

## **6. Business Carried Forward**

### **6.1 Review of Action Log**

O. Vanderzon reviewed the Action Log. T. Pope will send out a meeting request regarding the April 8, 2015 Board Orientation special meeting to be held in conjunction with the Meaford Public Library Board.-

### **6.2 Budget**

T. Pope provided an update for the 2015 budget process. It is expected that Council will pass the bylaw in March.

### **6.3 Board Bylaw 4.5 Board Meetings – 4.5.2 Meeting Date**

Moved by: L. Pier

Seconded by: A. Weldon

To change the Board Meetings to the third Thursday of the month at 2:00pm. Carried

### **6.4 Section 2 Subsection 2.6 Inter-Library Loans- Regulations**

Moved by: L. Brown

Seconded by: A. Weldon

To rescind the restrictions on reciprocal borrowers to generate ILLO requests through The Blue Mountains Public Library. Carried

### **6.5 Bylaws Section 4 Rights and Responsibilities of Borrowers**

Moved by: L. Brown

Seconded by: A. Weldon

To rescind the restrictions on reciprocal borrowers to borrow only materials on the Library's shelves at the time of their visit to The Blue Mountains Public Library. Carried.

## **7. New Business**

### **7.3 OLA Conference**

T. Pope reviewed the post conference report.

A. Weldon has agreed to be the representative for the SOLS Trustee meetings.

## **8. Round the Table**

- 20<sup>th</sup> Anniversary W. Wildman has contacted local vendors regarding a “Pop Up” Coffee Club to help add a celebratory atmosphere to the library over the course of the year. The committee will work out the logistics as to dates and times that will work best. Vendors will be acknowledged for their support and their businesses will be promoted during the Coffee Club.
- L. Pier acknowledged the great children’s programs offered by the library. She suggested providing time and space for teens would be beneficial to the community.

**9. Next Meeting Date: Thursday March 19, 2015 @ 2:00 pm.**

## **10. Adjournment**

Moved by: O. Vanderzon

That this meeting do now adjourn at 4:07 p.m.

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Board Chairperson