



MINUTES - The Blue Mountains Public Library Board

MEETING DATE: Thursday December 17, 2015

LOCATION: L.E. Shore Memorial Library

PREPARED BY: Terri Pope

1. Call To Order

O. Vanderzon called the meeting to order at 2:00 pm.

Present: O. Vanderzon, W. Wildman, M. Martin, M. Pepper, B. Gamble, L. Pier, T. Pope

Regrets: J. Milne, A. Weldon, L. Brown,

2. Approval of Agenda

Moved by: B. Gamble

Seconded by: M. Martin

To approve the agenda. Carried

3. Approval of Consent Agenda

3.1 Minutes of the previous meeting

3.2 CEO's Report

3.3 Correspondence

Moved by: M. Martin

Seconded by: B. Gamble

To approve the consent agenda including minutes of the November 19, 2015 meetings, CEO's report and correspondence. Carried

4. Presentations – none

5. Reports

5.1 CEO Updates

- HVAC – installation completed and final inspection to take place shortly.
- Alternative accommodations have been found for the refugee family.
- Part time position has been posted and closes on December 31, 2015.

5.2 Budget Variance Report

T. Pope presented the Budget Variance Report and touched on the highlights for year end predictions.

M. Pepper requested more information regarding reserves. T. Pope will arrange for the Finance Director or designate for the Town of the Blue Mountains to do a presentation for the Board at a future meeting.

Moved by: L. Pier

Seconded by: M. Pepper

To receive the Budget Variance Report. Carried.

5.3 Safety Report

T. Pope presented the Safety Report. O Vanderzon noted that working alone in the library while it is open is not acceptable.

Moved by: M. Martin

Seconded by: L. Pier

To receive the Safety Report. Carried.

6. Business Carried Forward

6.1 Action Log

O. Vanderzon reviewed the Action Log. The Board will bring their questions and ideas for review of the strategic plan in January and February 2016.

T. Pope will distribute the Board self-evaluation in advance of a future meeting.

6.2 Consulting costs

T. Pope noted it was the job evaluations that were expensed to this account.

6.3 Room Rental

Tabled.

6.4 Security

Tabled.

7. New Business

7.1 Resolution

T. Pope presented the resolution for the December 14 Special Meeting of Council:

Moved by: John McGee Seconded by: R.J. Gamble

THAT Council directs staff to provide a report addressing the municipal infrastructure in Community Services, including the Beaver Valley Community Centre, the L.E. Shore Memorial Library expansion and the possible use of the Beaver Valley Community School to ensure efficient use of resources, Carried.

B. Gamble suggested the school may be facing an uncertain future. L. Pier noted that the local school is full. The board discussed space in general at the library and other community venues and the idea of expansion and associated costs

8. Round the Table

- W. Wildman suggested that artists wish to know the name of the purchaser for future provenance. T. Pope will direct staff to refer inquiries to her.

9. Next Meeting Date: Thursday January 21, 2015 @ 2:00 pm.

10. Adjournment

Moved by: M. Martin

That this meeting do now adjourn at 3:05 p.m.

Board Chairperson