



MINUTES-The Blue Mountains Public Library Board

MEETING DATE: Wednesday December 19 , 2012

LOCATION: L.E. Shore Memorial Library

PREPARED BY: Terri Pope

1. Call To Order

After a brief reception, C. Innes called the meeting to order at 7:20 and welcomed T. Pope to her first Board meeting.

Present: G. Whitbeck, I. Reboh, M. Martin, J. Salvatore, L. Grigg, C. Innes, L. Ardiel.

Excused: J. Halos

Absent: J. Armstrong

2. Approval of Consent Agenda

Moved by: M. Martin

Seconded by: L. Grigg

To approve (accept-omit) the consent agenda. Carried

3. Approval of Agenda

Moved by: L. Grigg

Seconded by: G. Whitbeck

To approve (accept-omit) the agenda as approved. Carried

4. Presentations

No Presentations

5. Reports

5.1 CEO Updates

T. Pope presented an oral report based on her orientation to the organization. She also gave the Board some background information on AMPLO (Association of Medium Public Libraries in Ontario) and suggested that the library join for the purpose of networking and receiving information on provincial initiatives.

Moved by: G. Whitbeck

Seconded by: I. Reboh

To join AMPLO for 2013 at a cost of \$100. Carried

5.2 Financial Report

C. Innes reviewed the report prepared by C. Cooley for the Board. T. Pope noted that the Provincial Grant had yet to be received the Library was still operating in a surplus position. T. Pope noted that due to a mix up at the Ministry the funds for our PLOG (Public Library Operating Grant) were not released. That has been rectified and the money should be received before the end of the year.

Moved by: G. Whitbeck

Seconded by: L. Grigg

That any unexpended funds in the Books and Materials Program be carried forward to 2013 to be spent in addition to the 2013 budget.
Carried

Moved by: M. Martin

Seconded by: J. Salvatore

To receive the financial report, including the bank reconciliation, as submitted.
Carried

5.3 Safety Report

No issues to report. T. Pope has completed her health and safety training.

6. Business Carried Forward

6.1 Review of Action Log

C. Innes reviewed the Action Log.

6.2 Budget 2013-2017

C. Innes noted that a new charge of \$2500 from Finance as an interfunctional transfer has been included in the 2013 budget. Some additional charges were also incurred for the Bruce Street property. However, the property insurance has been removed, so the saving of \$1100.00 helps offset the additional charges. Though it was previously reported that we had a .78% increase, we are now coming in at a 1% increase which includes all the extra charges.

The budget was presented to Council and has been accepted with no changes at this point in the process.

7. New Business

7.1 Moved by L Ardiel

Seconded by G. Whitbeck

That C. Cooley's name be removed as a signing authority on our bank account and that T. Pope's name be added in its place. Carried.

7.2 Recycling

The library is only allowed one bin of garbage and it has been noted that from time to time there has been too much garbage curbside. Library staff is looking at ways to reduce garbage and increase recycling, especially during special events.

7.3 C. Innes invited comments from the Board regarding additions or changes to the history of the L.E. Shore Library, written by Ken Haigh, and distributed earlier. When the document is finalized, it will be made available to the public. The intent is to add to it, especially in light of our 30th anniversary coming up in 2015.

8. Next Meeting Date: Wednesday January 16th, 2012 @ 7:00 p.m.

9. Adjournment

Moved by: G. Whitbeck

That this meeting do now adjourn at 8:40 p.m.

Board Chairperson