

C. Reports

C.1 CEO Report, November 2016

Moved by: Lloyd Brown Seconded by: Bob Gamble

THAT The Blue Mountains Public Library Board receive Staff Report CEO.16.05 entitled "CEO Report, November 2016" as information, Carried.

C.2 Craigeith Heritage Depot Report, November 2016

Moved by: Angela Weldon Seconded by: Willi Wildman

THAT The Blue Mountains Public Library Board receive Curator Report CHD.16.06 entitled "Curator Report, November 2016" as information, Carried.

C.3 Library and Museum Operating Budget Variance Report, Ending October 31, 2016

Moved by: Maurice Pepper Seconded by: Lloyd Brown

THAT The Blue Mountains Public Library Board approve the 2016 Budget Variance Report for the ten months ending October 31, 2016 as it relates to the Library and the Museum, Carried.

C.4 Health and Safety Report, November, 2016

Moved by: Angela Weldon Seconded by: Michael Martin

THAT The Blue Mountains Public Library Board receive the Health and Safety Report HSR.16.02, entitled "Health and Safety Report, November 2016, as information, Carried.

C.5 Action Log, November, 2016

Moved by: Bob Gamble Seconded by: Michael Martin

THAT The Blue Mountains Public Library Board approve AL.16.02, entitled the "November Action Log", Carried.

D. Correspondence

D.1 Minutes

D.1.1 Arts Advisory Council Minutes, October 18, 2016

D.1.2 Craigeith Cultural Heritage & Museum Advisory Committee Minutes, September 30, 2016

D.1.3 Letter from the Ontario Library Association

E. New and Unfinished Business

E.1 Board Bylaws and Governance Policies 2016

Angela and Maurice asked board members to take home the draft provided and review it in detail. Angela requested corrections or concerns be sent to her directly. The document will be brought to the December meeting for discussion and approval.

E.2 Library Reserves and Reserve Funds

Ruth and Sam answered questions from the board about the report. Ruth clarified that the Library Asset Management Fund is funded and controlled by Town Council for the purpose of funding future replacement or significant repair of equipment or library building. This reserve fund could be used to partially cover the cost of the roof project.

Moved by: Maurice Pepper Seconded by: Michael Martin

THAT The Blue Mountains Public Library Board receive Staff Report FAF.16.103 entitled "Library Reserves and Reserve Funds" as information, Carried.

E.3 Budget 2017

Moved by: Maurice Pepper Seconded by: Lloyd Brown

THAT The Blue Mountains Public Library Board approve the combined Library and Museum 2017 operating budget and all capital projects for 2017, Carried. Final approval subject to Council approval.

E.4 Round Table

Angela talked about the work of the Southern Ontario Library Service Trustee Council. She is happy to continue representing the library board on the Trustee Council, but if another board member is interested in taking her place, her term ends in April 2017.

Bob recounted meeting a couple from Stratford who love our library and use it whenever they visit.

Terri spoke of attending a recent meeting of the Federation of Ontario Public Libraries. Our seat on the Federation is currently vacant. Any board members interested in representing us in the Federation should speak with Terri.

F. Notice of Meeting Dates / Adjournment

Note: the date, time and location of the December Library Board Meeting will be determined and advertised early in December.

G. Adjournment

Moved by: Michael Martin

Seconded by: Lloyd Brown

THAT this Library Board does now adjourn at 3:20 p.m. to meet again at the call of the Chair, Carried.

Board Chairperson