Minutes

The Blue Mountains Public Library Board Meeting

Meeting Date: **October 26, 2016**
Meeting Time: **5:30 p.m.**
Location: **Town Hall, Council Chambers**
Prepared by **Elisa Chandler and Terri Pope**

A. Call to Order

Chair John McKean called the October 26, 2016 The Blue Mountains Public Library Board Meeting to order with all members of the Board present, including Councillor Bob , Councillor Michael Martin, Lloyd Brown, Angela Weldon, Willi Wildman and Maurice Pepper.

Also present, Library CEO Terri Pope.

- **Approval of Agenda**

  Moved by: Maurice Seconded by: Angela

  THAT the Agenda of October 26, 2016 be approved as circulated, including any items added to the Agenda. Patricia Grant's deputation was removed from the Agenda.

- **Declaration of Pecuniary Interest and general nature thereof**

  None

- **Previous Minutes**

  Moved by: Maurice Seconded by: Michael

  THAT The Blue Mountains Public Library Board minutes of September 15, 2016 be approved as circulated, including any revisions to be made, Carried.

B. Deputations

John noted under the authority of the Municipal Act, 2001 and in accordance with Ontario's *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), The Blue Mountains Public Library Board wishes to inform the public that all information including opinions, presentations, reports and documentation provided for or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record. This information may be posted on the Library website and/or made available to the public upon request.

B.1 Patrick Delaney

Re: Georgian Bay Reads, National Library Month, farewell to John Milne

Patrick spoke about Georgian Bay Reads, a competition held by local libraries to celebrate Canadian authors

Patrick then spoke about National Library Month and Public Library Week. Other libraries in the area have planned programs around these events.

Patrick bade goodbye to outgoing board member John Milne.

B.2 Paul Wilson, Acting Chair, VOCAL (Voices of Community for Accountable Leadership)

Re: VOCAL, Proposal for Blue Mountains Public Library history archive at Craigleith Heritage Depot

Paul stated that he has taken over for John Corrigan as acting chair of VOCAL, a group of concerned citizens.

The law requires that libraries run independently of local politics and he urged the current board to enact a bylaw that trustees, even council members on the board, must act exclusively in the interest of the library or recuse themselves.

Paul stated that he was very impressed with Curator Andrea Wilson's presentation at the last board meeting. He proposed that the library board instruct Andrea Wilson to create a Blue Mountains Public Library archive at the Craigleith Heritage Depot to preserve the history of the library.

John instructed Terri to ask Andrea Wilson to look into creating an archive of library records. Ms. Pope stated that an archive of library records is currently held at the Craigleith Heritage Depot.

C. Reports

C.1 CEO Report, October 2016

Moved by: Michael Seconded by: Bob

THAT The Blue Mountains Public Library Board receive Staff Report CEO.16.04 entitled "CEO Report, October 2016" as information, Carried.

C.2 Craigleith Heritage Depot Report, October 2016

Moved by: Michael Seconded by: Angela

THAT The Blue Mountains Public Library Board receive Curator Report CHD.16.05 entitled "Curator Report, October 2016" as information, Carried.

C.3 Library Operating Budget Variance Report, Ending September 30, 2016

Moved by: Maurice Seconded by: Michael

THAT The Blue Mountains Public Library Board receive for information, the 2016 Budget Variance Report for the nine months ending September 30, 2016 as it relates to the Library, Carried.

C.4 Depot Operating Budget Variance Report, Ending September 30, 2016

Moved by: Maurice Seconded by: Michael

THAT The Blue Mountains Public Library Board receive for information, the 2016 Budget Variance Report for the nine months ending September 30, 2016 as it relates to the Depot, Carried.

C.5 Health and Safety Report, October, 2016

Moved by: Bob Seconded by: Angela

THAT The Blue Mountains Public Library Board receive for information, the Health and Safety Report, September, 2016, Carried.

C.6 Action Log, October, 2016

Lloyd asked that the Strategic Plan Review be moved up.

There were some questions about library board training.

Terri will send the board links to online training with the Ontario Library Board Association and will set up a training session with the Southern Ontario Library Service.

Terri noted that a library reserve report will be provided at the November meeting.

Terri stated that the Action Log is designed to keep board activities on track and can be changed without a formal motion as the board wishes.

Moved by: Angela Seconded by: Michael

THAT The Blue Mountains Public Library Board receive for information, the Action Log, October, 2016, Carried.

D. Correspondence

None

E. New and Unfinished Business

E.1 Technology Plan 2017

Moved by: Lloyd Seconded by: Maurice

THAT The Blue Mountains Public Library Board approve the Technology Plan for 2017, Carried.

E.1.1 Budget 2017

The Board discussed the 2017 draft budget and referred it back to the Finance subcommittee for further review.

Moved by: Michael Seconded by: Bob

THAT The Blue Mountains Public Library Board table approval of the 2017 library budget to the November meeting, Carried.

E.1.2 Policy Review Update

Angela clarified her and Maurice are reviewing the bylaws. They are researching the *Public Libraries Act* and how other libraries have worded their bylaws. She is attending a Trustee Council meeting in November and will get input from trustees of other library boards.

E.1.3 Election of Vice Chair

LeJune Pier has resigned from the library board.

The bylaws state the term is one calendar year beginning in January and that the Vice Chair is elected, not appointed.

Angela nominated Maurice. He declined the nomination.

Lloyd put his name forward as Vice Chair and was elected as such as per the Board bylaw.

E.1.4 Appointment of Secretary

Moved by: Maurice Seconded by: Angela

THAT The Blue Mountains Public Library Board appoint Terri Pope, CEO as the Secretary for the Blue Mountains Public Library Board for the remainder of the term, Carried.

E.1.5 Round Table

Angela stated that she enjoyed working with LeJune Pier and John Milne. They brought much experience and knowledge to their roles on the library board. She thanked them for volunteering their time.

John agreed and asked Terri to send a letter to LeJune Pier and John Milne from the library board thanking them for their service. They brought extraordinary expertise to the board and the community appreciates their service.

F. Notice of Meeting Dates / Adjournment

Note: the date, time and location of the November Library Board Meeting will be determined and advertised early in November.

G. Adjournment

Moved by: Michael Seconded by: Lloyd

THAT this Library Board does now adjourn at 6:57 p.m. to meet again at the call of the Chair, Carried.

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Board Chairperson