



Minutes

The Blue Mountains Public Library Board Meeting

Meeting Date: June 15, 2017
Meeting Time: 2:30 p.m.
Location: Town Hall, Council Chambers
Prepared by: Elisa Chandler, Manager of Technical and Virtual Services

A. Call to Order

Vice-Chair Lloyd Brown called the June 15, 2017 Blue Mountains Public Library Board Meeting to order with the following members of the Board present: Councillor Michael Martin, Councillor R.J. Gamble, Ron Gray, Willi Wildman, Roevel Guzman, Maurice Pepper, Odette Bartnicki. Chair John McKean sent his regrets.

Also present: Interim CEO Cindy Weir

- **Approval of Agenda**

Moved by: Maurice Pepper Seconded by: Ron Gray

- THAT the Agenda of June 15, 2017 be approved as circulated, including the following additions: E.3 Appointment of Cindy Weir as Interim CEO, E.4. Appointment of Corrina Giles as Secretary for the Closed Session, E.5. Update on the Hiring of a New CEO, E.6. Planning for Strategic Goal Stakeholder Consultations, Carried.

- **Declaration of Pecuniary Interest and general nature thereof**

None

- **Previous Minutes**

Moved by: R.J. Gamble Seconded by: Maurice Pepper

THAT The Blue Mountains Public Library Board minutes of May 18, 2017 be approved as circulated, including any revisions to be made, Carried.

Moved by: Odette Bartnicki Seconded by: Ron Gray

THAT The Blue Mountains Public Library Board minutes of the Special Meeting May 30, 2017 be approved as circulated, including any revisions to be made, Carried.

Moved by: Maurice Pepper Seconded by: R.J. Gamble

THAT The Blue Mountains Public Library Board minutes of the Special Meeting June 7, 2017 be approved as circulated, including any revisions to be made, Carried.

B. Deputations

Under the authority of the Municipal Act, 2001 and in accordance with Ontario's *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), The Blue Mountains Public Library Board wishes to inform the public that all information including opinions, presentations, reports and documentation provided for or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record. This information may be posted on the Library website and/or made available to the public upon request.

B.1 None.

C. Reports

C.1 Library and Depot Operating Budget Variance Report, Ending May 31, 2017

Maurice Pepper has requested a composite variance report in addition to L.E. Shore and Depot reports.

Moved by: Maurice Pepper Seconded by: Odette Bartnicki

THAT The Blue Mountains Public Library Board approve the 2017 Budget Variance Report for the five months ending May 31, 2017 as it relates to the Library and the Depot, Carried.

C.2 Health and Safety Report, June 2017

Cindy Weir will report back to the Board next month to explain the library's procedures for documenting and following up on health and safety issues.

Moved by: Michael Martin Seconded by: Odette Bartnicki

THAT The Blue Mountains Public Library Board receive Health and Safety Report HSR.17.06 entitled "Health and Safety Report, June 2017" as information, Carried.

C.3 Action Log, June 2017

Moved by: Maurice Pepper Seconded by: Ron Gray

THAT The Blue Mountains Public Library Board approve the Action Log AL.17.06 entitled "Action Log, June 2017," Carried.

D. Correspondence

D.1 International Churchill Society of Canada

Email correspondence

D.2 Diana Dolmer

Email Correspondence

D.3 Rosemary and Roland Gosselin

Email Correspondence

E. New and Unfinished Business

E.1 Appointment of a Member of the Library Board to the Museum Advisory Committee

There is currently one member of the Library Board on the Museum Advisory Committee. Cindy Weir will talk with Museum Curator Andrea Wilson about whether one member of the Board appointed to this Committee is sufficient.

E.2 Round Table

Willi Wildman spoke about the Arts Advisory Council's plans to rebrand the L.E. Shore Gallery as an important destination on the same footing as other art galleries in town. The Council has been discussing the possibility of an electronic sign shared by the Library (and Gallery), Town the Blue Mountains and possibly other community organizations.

Willi Wildman asked for an update on the L.E. Shore roof.

Moved by: Odette Barnicki Seconded by: Roevel Guzman

THAT The Blue Mountains Public Library Board request Troy Speck, CAO of the Town of the Blue Mountains to attend the July 20, 2017 meeting and provide an updated report on the state of the L.E. Shore roof, other building maintenance issues, and what related expenditures have been made to date, Carried.

E.3 Appointment of Cindy Weir as Interim CEO

Moved by: Ron Gray Seconded by: Odette Bartnicki

THAT Cindy Weir be appointed as the Interim CEO of The Blue Mountains Public Library effective June 12, 2017, Carried.

E.4 Appointment of Corrina Giles as Secretary for the Closed Session

Moved by: Michael Martin Seconded by: Willi Wildman

THAT Corrina Giles, Town Clerk, be appointed as the Interim Secretary of The Blue Mountains Public Library for the purposes of the closed session included on the June 15, 2017 Library Board Agenda, Carried.

E.4 Update on the Hiring of a New CEO

Odette Bartnicki welcomed Interim CEO Cindy Weir. Odette stated that the job advertisement for a permanent CEO was shared with library staff on Monday and then posted to the Town website, library website and other librarian job boards. It tentatively closes June 29, 2017.

E.5 Planning for Strategic Goal Stakeholder Consultations

Odette Bartnicki led discussion about board participation in stakeholder consultations to solicit suggestions on how to achieve the new strategic plan goal of strengthening positive, respectful relationships and communications. She asked board members to get back to her with available dates.

Board members asked Cindy Weir to investigate the possibility of secure email accounts for board members or creating a shared account for the library board that the public can use.

F. Closed Session

Moved by: Michael Martin Seconded by: R. J. Gamble

THAT, with regard to section 16.1(4) of the *Public Libraries Act*, that this Library Board do now move into closed session in order to address matters pertaining to personal matters about an identifiable individual, labour relations or employee negotiations and for the purposes of adoption of closed session minutes

The board moved into closed session at 3:13pm

The board rose from closed to public session at 3:21pm

G. Notice of Meeting Dates / Adjournment

The next Library Board Meeting will be July 20, 2017 in Council Chambers at 2:00 pm.

H. Adjournment

Moved by: Ron Gray Seconded by: Michael Martin

THAT this Library Board does now adjourn at 3:23 p.m. to meet again at the call of the Chair, Carried.